



# goldchecklist

sustainableumd



terps leave **small** footprints

Invest to save at the Gold level. These actions will help you embed sustainability into the culture of your office. A higher level comes with larger commitments, both in terms of time and effort. But we know you are up for the challenge and rewards! Review the actions below and select a minimum of 15 actions (75 percent) your office would like to achieve.

### Participation category:

- 1. We reviewed our Bronze and Silver checklist to reduce behavior lapse.
- 2. We report on our sustainability initiative and progress in our department/unit/section's annual report.
- 3. We follow all aspects of the University of Maryland's Environmentally Preferable Procurement Policy: Policy VIII-3.10(C).
- 4. Our office incorporates sustainability into Performance Review & Development (PRDs).
- 5. We each perform a minimum of five Green Office actions (from Bronze, Silver and/or Gold) at home.

### Energy and technology category:

- 6. We use vegetable-based inks and 100 percent post-consumer content (PCC) for all printed materials and publications.
- 7. When we replace or update appliances and equipment, we purchase those that are ENERGY STAR, EPEAT or CEE qualified.

### Kitchen and lunch room category:

- 8. We provide kitchen facilities so that our employees can more easily eat at work.
- 9. The coffee and tea provided by our office is fair trade and/or organic.

### Meetings and events category:

- 10. We buy environmentally-friendly gifts for retirements, celebrations and guest speakers.
- 11. We select sustainable (local, organic, fair trade, humane) food options for all meetings and events.
- 12. Our office events are zero-waste.

compostable silverware  
bioglass plates

### Transportation category:

- 13. Our office has reduced our commuter carbon footprint by 20 percent from baseline levels identified in Bronze #20.
- 14. We purchase travel carbon offsets when members of our office fly for work.
- 15. We do not idle vehicles and have designated our loading/drop-off zones as idle-free.
- 16. When hotels are required for travel, we select environmentally-friendly hotels.
- 17. Our office provides employees with bikes or other non-fossil fuel-powered transportation for campus use.
- 18. When travel is required for work, we do not fly to destinations that are within 500 miles of our office. We choose to carpool, take a train or drive a green or highly-efficient vehicle when possible.

### Waste and recycling category:

- 19. We compost our food waste.
- 20. We collect e-waste for our office or department, through drives or permanent bins.

### Write your own action:

Write up to 1 action, not listed above, that is specific to your office.

see attached

Scholarships  
+  
donations

## Sustainability and locally grown produce Farmer's Market

Every month at South Campus, we will pick a day that we will prepare a meal that is solely using sustainable and locally grown produce and meat. We will try to get as much of our produce from the Terp Farm but we will supplement with fruits and vegetables from the Produce company that is being sourced from local farms.

We have called our monthly event the farmer's market and we will have a lunch value meal, a dinner value meal and a vegan value meal and a dessert. We will also be having some treats such as Kale chips, granola, and a specialty drink all of which will source local products. At each farmer's market, we will promote an agenda that the department has taken on that we would like to share with our student body such as the Terp Farm, the rooftop gardens, the food pantry and our organic waste and recycling programs.

For example our first menu will be:

### **Lunch Menu**

**Naan Flatbread with house made pesto, roasted tomatoes, roasted beets, Cajun catfish topped with melted cheddar cheese and Arugula with Truffle oil**

### **Dinner Menu** – (this will replace the Vegan meal for the night)

**Vegetable Lasagna (lasagna sheets) with Kale, winter squash, spinach with beet puree**

### **Dessert**

**Roasted beet gelee, diced macerated peaches, white radish cream cheese icing**

**All items will be locally sourced or a sustainable product including the catfish and the cheese.**